



2024 Fleet Make Ready Program: Version 1.0 Application Guide

August 2024





Section 1: General Information Tab

Site Information

Site Information

Type of Service Required:	Existing Service	Meter Number:	123456789	Rate Code:	281
PSEGLI Account Number:	1111111			Proposed Energized Date:	2/14/2024
Account Holder Name:	John Smith				
Installation Address:	123 Test St	City:	Wantagh	Zip:	11793
Mailing Address:(If different than above)	123 Test St	City:	Wantagh	Zip:	11793
Disadvantaged Community (DAC) Site?:	Yes	https://www.nyserda.ny.gov/ny/disadvantaged-communities			
Alternate Contact:	n/a	Business Phone:	(555) 555-5555		
E-Mail Address:	Example@gmail.com	Cell Phone:	(333) 333-3333		
Rebate Payment Recipient*:	Site Owner	Preferred Contact Method:	Email		

*Letter of Authorization required if rebate is assigned

- **Site Information:** Information on the site where the project is installed. This may be different than the site owner on the project.
 - All fields in grey must be filled out
- **Proposed Energized Date:** The day the proposed chargers are expected to become operational.
- **Disadvantaged Community (DAC) Site:** If the site is in a Disadvantaged Community (DAC) select “yes” from the dropdown.
 - If you are unsure, the link below the data field provides a map of DAC locations.

Developer Information

Developer Information

Entity Name:	Building Co.		
Mailing Address:	321 Test Rd	City: Huntington	Zip: 11721
Contact Name:	Kon Tractor	Business Phone:	(444) 444-4444
E-Mail Address:	Email2@gmail.com	Cell Phone:	(123) 456-7890
		Preferred Contact Method:	Email

- **Developer Information:**
The company that will be doing the physical installation of the project.
 - All fields in grey must be filled out

Incentive

Incentive

Total Estimated Customer Incentive Amount: \$ 50,000

USMR Owed by Customer \$ 30,000

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Entity Name:
(Print)

Account Holder Name:
(Print)

Customer Signature*:
Duly authorized representative

*Please print and submit with wet signature

Date*:

For PSEG Long Island use only: Application ID: _____

Customer Signature is required

- **If all fields are not filled out, a warning will appear above the entity name**
- **Upon completion of the entire application, the incentive eligibility percentage and the total estimated customer incentive amount will populate**
 - Note that PSEG Long Island will confirm the final Eligibility % and Total Estimated Customer Incentive Amount based upon all available information provided.



Section 2: Fleet Description Tab

Additional Site Information

Additional Site Information

Will the Site be Multi-Phased?:

Number of Phases?(Anticipated)

Current Phase:

Will Demand Management Software or Hardware be Utilized?:

EV Supply Equipment Bi-Directional:

Will Distributed Energy Resources be used at Site?:

What Type of Distributed Energy Resource:

Has Customer Participated in PSEGLI's Fleet Advisory Services?:

Please ensure the Multi-phase section of the fleet equipment worksheet is filled out

Section Completeness Check: Complete

- **Additional Site Information: Description of the how the chargers are being installed.**
- **If site is multi-phased:**
 - Indicate the number of phases anticipated
 - What the current phase is
- **This indicates if the form is incomplete**

Existing Fleet Information

Existing Fleet Information

Fleet Type:	Public Fleet	Industry Type:	Recycling & Garbage Collection
Fleet Make-Up:	Light-Heavy Duty	Fleet Replacement Life Cycle (Years):	15
Existing Fleet Fuel Type:	Electric		
	Light Duty	Medium Duty	Heavy Duty
Vehicle Total:	5	Vehicle Total:	10
Average Daily Mileage per Vehicle:	25	Average Daily Mileage per Vehicle:	50
		Total Fleet Size:	15
		Fleet Daily Average Mileage:	625

Existing EV Information

Number of Current EVs:		Number of Existing Chargers on Site:		Total Number of Ports on Site:	
		Charger Type:		Total kW:	

Section Completeness Check: [Missing Information](#)

- **Industry Type:** Choose the facility type from the drop down that best describes the site where the chargers will be installed.
- **Fleet Type:** Choose whether the fleet is public or for transportation
- **Fleet Make-Up:** Choose what duty size the fleet is
- **Existing EV Information:** Only appears if Existing Fleet Fuel Type is *Electric* or *Mixed*



Section 3: Fleet Equipment Worksheet Tab

Equipment Information

Equipment Information

Charger #	Charger Type	# of Chargers	# of Ports per Charger	Total # of Ports
1	DCFC - CCS	5	1	5
2	DCFC - NACS	5	2	10
3	Select...			
4	Select...			
5	Select...			
6	Select...			
7	Select...			
8	Select...			

Charger Type: Choose whether the charger type will either be DCFC-CCS, DCFC-NACS, Pantograph, MCS, and Level 2

of Ports per Charger: Identify the type of plug the charger will use and the number of ports per charger

Equipment Information

Do the Ports Discharge Simultaneously?	kW per Port	kW per Charger	Total kW Output	Charger Brand	Charger Model	Charger Network
Yes	85	85	425	a	b	c
Yes	120	240	1,200	d	e	f
Select...						
Select...						
Select...						
Select...						
Select...						
Select...						

- **kW per Port: Input the kW output per port per charger.**
 - E.g., If a 425kW charger has five ports that output 85 kW each, 85 should be the input used

Multi Phase: Equipment Information

Multi-Phase

Phase #	Anticipated Start Year	Anticipated End Year	Anticipated Fleet Make-up	Anticipated Charger Type	Anticipated # of Chargers	Anticipated # of Ports per Charger	Anticipated Total # of Ports	Will the Ports Discharge Simultaneously	Anticipated kW per Port	Anticipated kW per Charger	Anticipated Total kW Output
1	2024	2024	Light-Heavy Duty	DCFC-Mixed	10	3	15	Yes	103	163	1,625
2	2025	2025	Light-Heavy Duty	DCFC - NACS	10	2	20	Yes	120	240	2,400
3			Select...	Select...				Select...			
4			Select...	Select...				Select...			
5			Select...	Select...				Select...			

- **Multi Phase:** This is filled out only when there is a project that is expected to be installed over multiple years/projects.
- For Multi Phase equipment, the same process should be followed as the Equipment Information table as well as indicated the anticipated start and end years and fleet make-up.
- Only fill out this section if the site plans to install a multi phase infrastructure.
- The anticipated start and end years, fleet make up, charger and kW output are need for this section
- The first row is automatically populated

Equipment Information

Project Summary

Charger Type	# of Chargers	# of Ports	Total kW Output	Estimated Site Incentive
DCFC-Mixed	10	15	1,625	\$ 50,000

- **Project Summary:** Summarizes the number of ports and the number of kilowatts being installed
- **Charger Type:** Indicated they type of chargers being used. If mixed, multiple chargers are being installed



Section 4: Fleet Cost Tab

Utility Side Make-Ready Costs

USMR Costs	
BRS Number:	1234523142
Cost:	\$ 80,000.00

- **If Utility Side infrastructure is needed for the project a request needs to be made to PSEG LI's Building and renovation services to get an approximate cost.**
- **A Charge Letter will be produced by PSEG LI's Distribution Design which identifies the USMR costs**
 - Note: If you will be participating in this program, please make the planner aware and hold off on paying for the Charge Letter as it may be covered if project incentive covers it
 - If you have not received a charge letter at the time of submitting the application, you can leave the cost section blank
- **USMR costs are prioritized over the CSMR costs for the incentives**

Fleet Make-Ready Costs

Site Costs		
	CSMR Total Cost	Multi Phase Total Cost
Conduit:	\$ 55,000	\$ 10,000
Conductors:	\$ 45,000	\$ 5,000
Trenching/Boring:	\$ 12,000	\$ 7,000
Foundation:	\$ 7,500	\$ 7,500
Electric Panel:		
Pad-Mounted Transformer:	\$ 12,000	
Landscaping/Restoration:	\$ 5,000	\$ 5,000
Total:	\$ 136,500.00	\$ 34,500.00

- **CSMR Costs:** The eligible project costs covered by the program
- **Input the total material and labor cost for each item if applicable.**
- **Multi Phase Total Cost:** The anticipated project cost covered by the program

Additional Funding Sources

Additional Funding Sources		
Funding Source	Funding Total Amount	Equipment Type Covered
NYSERDA	\$ 100,000	Vehicles
US DOT	\$ 50,000	Charging Stations
		Select...
		Select...
		Select...
		Select...

- **Additional Funding Sources: Projects that receive additional public funding outside of PSEG Long Island.**
 - Examples: NYSERDA grant for electric school buses for \$100,000
 - The US Department of Transportation grants an incentive of \$50,000 for Charging Stations
 - NYS Grant Program for electric upgrades for Fleet make Ready



Section 5: Signed Application

Customer Information

Incentive

Total Estimated Customer Incentive Amount: \$ 50,000

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Entity Name:
(Print)

Account Holder Name:
(Print)

Customer Signature*:
Duly authorized representative

*Please print and submit with wet signature

Date:

For PSEG Long Island use only: Application ID: _____

- Once the application is complete, please print the **Customer Information** tab and have the customer sign and date the printed application page.
- Upon application completion, send in the **signed** application with all corresponding required documents



Thank *you*

If you have any questions or are looking for next steps, or to submit your application, please email PSEG-LI-EVFleet@pseg.com