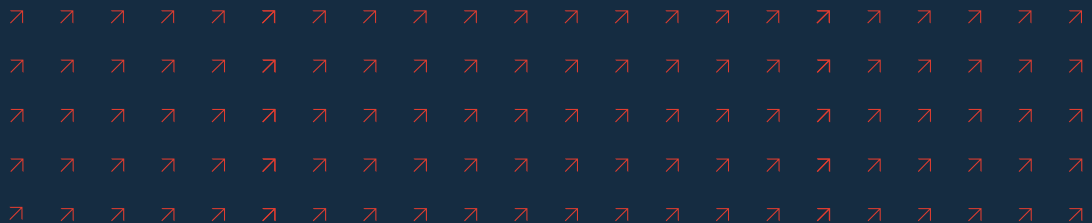




# 2024 EV Make Ready Program: Version 2.0 Application Guide

July 2024





# Section 1: Customer Information Tab

# Customer Information

## Customer Information

PSEG LI Account No:	111111111	Rate Code:	281
Meter No.:	123456789	Proposed Energized Date:	2/14/2024
Account Holder Name:	John Smith	City:	Wantagh
Installation Address:	123 Test St	City:	
Mailing Address: (If different than above)		Zip:	11793
Alternate Contact:		Business Phone:	(555) 555-5555
E-Mail Address:	<a href="mailto:Example@email.com">Example@email.com</a>	Cell Phone:	(333) 333-3333
Rebate Payment Recipient*:	Customer	Preferred Contact Method:	Email

\*Letter of Authorization required if rebate is assigned

- **Customer Information:** Information on the site where the project is installed. This may be different than the site owner on the project.
  - All fields in grey must be filled out
- **Proposed Energized Date:** The day the proposed chargers are expected to become operational.

# Site Owner Information

## Site Owner Information

Customer Info same as Site Owner Info?	Yes				
Entity Name:	Business Inc				
Installation Address:	123 Test St	City:	Wantagh	Zip:	11793
Mailing Address: (If different than above)		City:		Zip:	
Latitude (Optional)					
Longitude (Optional)					
Contact Name:	John Smith	Business Phone:	(555) 555-5555		
E-Mail Address:	Example@email.com	Cell Phone:	(333) 333-3333		
		Preferred Contact Method:	Email		

- **Site Owner Information:** The entity who has authorized the project at the location where the chargers are being installed. This may be different than the customer on the project.
  - All fields in grey must be filled out
  - If the customer and site owner are the same the drop-down can be selected to auto-populate the customer information to site owner information

# Developer Information

## Developer Information

Entity Name:	Building Co.	City:	Huntington	Zip:	11721
Mailing Address:	321 Test Rd				
Contact Name:	Kon Tractor	Business Phone:	(444) 444-4444		
E-Mail Address:	<a href="mailto:Example2@email.com">Example2@email.com</a>	Cell Phone:	(123) 456-7891		
		Preferred Contact Method:	Business Phone		

- **Developer Information: The company that will be doing the physical installation of the project.**
  - All fields in grey must be filled out

# Incentive

**Incentive**

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Eligibility %: \_\_\_\_\_

Total Estimated Customer Incentive Amount: \$ \_\_\_\_\_ -

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Entity Name (Print) \_\_\_\_\_

Account Holder Name: (Print) \_\_\_\_\_

Customer Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_  
Duly authorized representative

\*A printed version of this worksheet with a wet signature or a time stamped web signature is needed



**Customer Signature is required**

- **Upon completion of the entire application, the incentive eligibility percentage and the total estimated customer incentive amount will populate**
  - Note that PSEG Long Island will confirm the final Eligibility % and Total Estimated Customer Incentive Amount based upon all available information provided.

# Incentive

## Incentive

Eligibility %:	_____
USMR Cost Covered by PSEGLI: \$	_____ -
Total Estimated Customer Incentive Amount: \$	_____ -
USMR Cost Still Owed by Customer: \$	_____ -

*If installing both DCFC & Level-2 chargers please contact PSEG Long Island at PSEG-LI-EVMakeReady@pseg.com*

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- If a USMR cost is applicable, it will be shown under the eligibility %
- In the event the incentive does not cover the entirety of the USMR cost, the USMR still owed to PSEG Long Island will be populated.

Entity Name  
(Print)

Account Holder Name:  
(Print)

Customer Signature\*:  
Duly authorized representative

Date:

*\*A printed version of this worksheet with a wet signature or a time stamped web signature is needed*



**Customer Signature is required**



# Section 2: Site Information Tab



# Site Information

## Site Information

Location Accessibility:

Public

Disadvantaged Community (DAC) Site? Yes

<https://www.nyserda.ny.gov/ny/disadvantaged-communities>

Facility Type:

Offices

New/Update Service Request Submitted? Yes

Type of Service Required?:

Service Upgrade

Charger Type Installed: DCFC & Level 2

Will the Site be Future-Proofed?:

Yes

Incentive Method: Lease Model (Default)

Charger Type Installed:

DCFC & Level 2

*If installing both DCFC & Level-2 chargers please contact PSEG Long Island at [PSEG-LI-EVMakeReady@pseg.com](mailto:PSEG-LI-EVMakeReady@pseg.com)*

- **Site Information:** Description of the site where the chargers are being installed.
- **Location Accessibility:** Public or private. Private location being limited to the public in some way.
- **Facility Type:** Choose the facility type from the drop down that best describes the site where the chargers will be installed.
- **Incentive Method:** Selection based on Charger Type.
  - For DC Fast Chargers, the Lease Model is set as the default, but the USMR Coverage Only is another available option.
  - Rebate should be selected for Level 2 Chargers.
  - Any proposed projects that will have a combination of Level 2 and DCFC chargers, please notify [PSEG-LI-EVMakeReady@pseg.com](mailto:PSEG-LI-EVMakeReady@pseg.com) to discuss incentive caps.

# Site Information

## Site Information

Location Accessibility:

Public

Disadvantaged Community (DAC) Site?

Yes

<https://www.nyserda.ny.gov/ny/disadvantaged-communities>

Facility Type:

Offices

New/Update Service Request Submitted?

Yes

Type of Service Required?:

Service Upgrade

Charger Type Installed:

DCFC & Level 2

Will the Site be Future-Proofed?:

Yes

Incentive Method:

Lease Model (Default)

- **Will the Site be Future-Proofed:**

- If the site will have infrastructure installed to accommodate higher powered chargers or additional chargers in the future, then select Yes.

- **Disadvantaged Community (DAC) Site: If the site is in a Disadvantaged Community (DAC) select “yes” from the dropdown.**

- If you are unsure, the link below the data field provides a map of DAC locations.

# Site Information

Will the EV Charging Stations be Free?:	Customers will pay for usage	Universal Payment?:	Option 1: Credit Card Reader
			Option 2: Tap to Pay
			Option 3: Select...
Demand Management Software or Hardware Needed*?:	Yes		
<small>*Optional</small>			
EV Supply Equipment Bi-Directional*:	No		
<small>*Optional</small>			
Co-Located Distributed Generation or Energy Storage at Site*:	Yes	What Type of Distributed Energy Resource:	Solar
<small>*Optional</small>			

- **Will the EV Charging Stations be Free?: Where the site indicates if the customers will pay for using the charger or not.**
  - If the proposed charging station requires the customer to download a mobile app for payment, that *is not* considered universal payment.
  - Must offer at least one universal payment option to comply for public accessibility requirement



# Section 3: EV Supply Equipment Worksheet Tab

# EV Equipment Information

Equipment Information								
Charger #	Charger Type	# of Chargers	# of Ports per Charger				Total # of Ports	Do the Ports Discharge Simultaneously?
			CCS	CHAdeMO	J1772	NACS		
1	DCFC	2		2			4	Yes
2	Level 2	2			2		4	Yes
3	Select...							Select...
4	Select...							Select...

- **Charger Type:** Choose whether the charger type will either be DCFC or Level 2
- **# of Ports per Charger:** Identify the type of plug the charger will use and the number of ports per charger
  - Any cell lined out should *not* be filled in

# EV Equipment Information

kW per Port				kW per Charger	Total kW Output	Charger Brand	Charger Model	Charger Network
CCS	CHAdeMO	J1772	NACS					
	75			150	300	Brand 1	Model 1	Network 1
		30		60	120	Brand 2	Model 2	Network 2

- kW per Port: Input the kW output per port per charger.
  - E.g. If a 150 kW charger has two ports that output 75 kW each, 75 should be the input used
- Any cell lined out should not be filled in

# Future Proofed: EV Equipment Information

## Future Proofing Information

Charger #	Charger Type	# of Chargers	# of Ports per Charger				Total # of Ports	Will the Ports Discharge Simultaneously?	kW per Port				kW per Charger	Total kW Output
			CCS	CHAdEMO	J1772	NACS			CCS	CHAdEMO	J1772	NACS		
1	DCFC	4		2			8	Yes		75			150	600
2	Select...							Select...						

- For future proofing equipment, the same process should be followed as the Equipment Information table
- Only fill out this section if the site plans to install additional infrastructure for future proofing
- Only the anticipated charger and kW output are need for this section



# Section 4: Make-Ready Costs Tab



# Customer Side Make-Ready Costs

Site Eligible Costs	
Cost Type	Total Cost
Conduit:	\$ 15,000.00
Conductors:	\$ 13,000.00
Trenching/Boring:	\$ 12,000.00
Foundation:	\$ 5,000.00
Electric Panel:	\$ 1,500.00
Pad-Mounted Transformer:	\$ 1,350.00
Landscaping/Restoration:	\$ 3,500.00
<b>Total:</b>	<b>\$ 51,350.00</b>

- **CSMR Costs:** The eligible project costs covered by the program
- **Input the total material and labor cost for each item if applicable.**

# Future Proofing Make-Ready Costs

Site Future Proofing Costs	
Cost Type	Total Cost
Conduit:	\$ 5,000.00
Conductors:	\$ 4,000.00
Trenching/Boring:	\$ 6,500.00
Foundation:	
Electric Panel:	\$ 1,200.00
Pad-Mounted Transformer:	
Landscaping/Restoration:	\$ 2,000.00
<b>Total:</b>	<b>\$ 18,700.00</b>

\*Only 10% of CSMR Costs are covered as future proofing costs

- **Future Proofing Costs:** The eligible Future proofing costs covered by the program
- **Input the total material and labor cost for each item if applicable.**
- **Only 10% of the CSMR Cost or the total future proofing cost (whichever is lower) is covered**
  - The total CSMR cost is \$50,000 and the total Future proofing cost is \$15,000. The amount that would be covered as part of the future proofing costs is an additional \$5,000.

# Utility Side Make-Ready Costs

Has a request for new service or service upgrade been submitted to PSEG Long Island's Building and Renovation Services (BRS)\*?

Yes

USMR Costs	
BRS Number:	987654321
Cost:	\$ 12,500.00

*\*If the BRS number is not available yet the final cost incentive will be based on total CSMR & USMR Cost*

- **If Utility Side infrastructure is needed for the project a request needs to be made to PSEG LI's Building and renovation services to get an approximate cost.**
- **A Charge Letter will be produced by PSEG LI's Distribution Design which identifies the USMR costs**
  - Note: If you will be participating in this program, please make the planner aware and hold off on paying for the Charge Letter as it may be covered if project incentive covers it
  - If you have not received a charge letter at the time of submitting the application, you can leave the cost section blank
- **USMR costs are prioritized over the CSMR costs for the incentives**



# Section 5: Signed Application

# Customer Information

## Incentive

Eligibility %: \_\_\_\_\_

Total Estimated Customer Incentive Amount: \$ \_\_\_\_\_

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Entity Name  
(Print)

Account Holder Name:  
(Print)

Customer Signature\*:  
Duly authorized representative

Date:

\*A printed version of this worksheet with a wet signature or a time stamped web signature is needed

For PSEG Long Island use only: Application ID: \_\_\_\_\_

- Once the application is complete, please print the **Customer Information** tab and have the customer sign and date the printed application page.
- Upon application completion, send in the signed application with all corresponding required documents



# Thank *you*

If you have any questions or are looking for next steps, or to submit your application, please email [PSEG-LI-EVMakeReady@pseg.com](mailto:PSEG-LI-EVMakeReady@pseg.com)