



Please submit all paperwork to:
Building & Renovation Services
Phone: 1-844-341-6378
Fax: 1-844-846-1550
Email: BRSLI@PSEG.COM

Commercial/Industrial JOB NOTIFICATION CHECKLIST/LOAD LETTER

Customer Name: _____ Date: _____

Address: _____ CrossStreet: _____ Town: _____

Customer Email: _____ Phone: _____

Builder's Name: _____ Phone: _____

Electrical Contractor's Name: _____ Lic#: _____

Address: _____ Town: _____ Zip: _____

Electrical Contractor's Email: _____ Phone: _____

Service Characteristics

- Service Size _____ Amperes
 - 1 ϕ
 - 3 ϕ
- Overhead Underground
- Main Switch Size _____ Amps
- Voltage _____
- Total Sq. Ft. of Building _____ Ft

Load Information (Total Load by Category)

Estimated Monthly Connected Demand (kw/Month)

- Lights _____
- Motors _____ HP _____
- Common area load, including hall lighting, elevators, etc.

- Air Conditioning _____
- Refrigeration _____
- Computers _____
- Welders _____
- Miscellaneous Equipment _____
- Electric Heating _____

TOTAL _____ kW

Estimated Monthly Electric Demand

- Less than 7 KW
- 7KW or more
- Over 145 KW (June – Sept)
or 500 KW (Oct – May)
- Unknown

*****A site plan or sketch is required for ALL new Commercial services, please include the following information:**

- Exact Building Location
- Proposed/Existing Subsurface Facilities
- Proposed Meter Location
- Proposed Transformer Pad Location
- Proposed Cable Route